



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	DHENKANAL AUTONOMOUS COLLEGE
Name of the head of the Institution	Dr. Bijayalaxmi Acharya
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	0676222442070
Mobile no.	7008573966
Registered Email	principaldklcol@yahoo.in
Alternate Email	principaldklcol@gmail.com
Address	Office of the Principal, Dhenkanal Autonomous College
City/Town	Dhenkanal
State/UT	Orissa
Pincode	759001

<b>2. Institutional Status</b>					
Autonomous Status (Provide date of Conformant of Autonomous Status)			01-Apr-2002		
Type of Institution			Co-education		
Location			Urban		
Financial Status			state		
Name of the IQAC co-ordinator/Director			Dr. Debasis Mohanty		
Phone no/Alternate Phone no.			06762224420		
Mobile no.			9861391190		
Registered Email			maldebasismohanty@gmail.com		
Alternate Email			iqacdcl@gmail.com		
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)			<a href="http://www.dhenkanalcollege.nic.in/iqac.html">http://www.dhenkanalcollege.nic.in/iqac.html</a>		
<b>4. Whether Academic Calendar prepared during the year</b>			No		
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	81.15	2004	16-Sep-2004	15-Sep-2009
2	B++	2.83	2017	23-Jan-2017	22-Jan-2022
<b>6. Date of Establishment of IQAC</b>			01-Sep-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Meeting on the use of ICT in teaching, learning		11-Nov-2017 1		46	

activity		
Meetings on the mechanics of research writings	15-Jan-2018 2	150
Career Counselling Programme	14-Feb-2018 1	120
No Files Uploaded !!!		

**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

1.Feedback collected from the stakeholders and analyzed for the development of the institution 2. Demonstration of use of Smart class rooms to faculties 3. Guidance on personality development of UG and PG students

No Files Uploaded !!!

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To conduct more Parent Teacher meetings	Four meetings conducted

To conduct meetings on doing research	Two meetings conducted
To conduct career counselling programme	One programme conducted
To lay more emphasis on creativity in the students	Competitions were held
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	16-Apr-2018
17. Does the Institution have Management Information System ?	No

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Design and Development**

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BA	HONOURS	08/08/2017
BCom	BCom	HONOURS	08/08/2017
BSc	BSc	HONOURS	08/08/2017
MA	MA	HISTORY	10/08/2017
MCom	MCom	COMMERCE	10/08/2017
MSc	MSc	BOTANY	10/08/2017
MBA	MBA	MARKETING, HRM, OPERATIONS MANAGEMENT, FINANCE	11/08/2017
MA	MA	PMIR	11/08/2017
MSc	MSc	COMP. SC.	10/08/2017

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction

No Data Entered/Not Applicable !!!

## 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HONOURS	08/08/2017
BCom	HONOURS	08/08/2017
BSc	HONOURS	08/08/2017
MA	HISTORY	10/08/2017
MCom	COMMERCE	10/08/2017
MSc	BOTANY	10/08/2017

## 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Self Defense Training Program	12/09/2017	350
Yoga Class	18/12/2017	125
Gym Class	10/01/2018	50

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	HONOURS	239
BSc	HONOURS	158
BCom	HONOURS	149
MA	HISTORY	28
MCom	ACCOUNTING, FINANCE	26
MSc	BOTANY	12

## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained

The feedback is obtained from the stakeholders in a 5 point scale. The feedback is analyzed by the IQAC. The fields which score below 3 have been intimated to the college administration .On the basis of feedback received from them, the college takes necessary steps for the improvement of the core areas related to overall development of the college.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	ACCOUNTING, FINANCE	32	78	26
MA	HISTORY	32	57	28
MSc	BOTANY	16	49	12
BCom	HONOURS	160	360	149
BSc	HONOURS	160	254	158
BA	HONOURS	256	551	239

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	546	66	31	9	31

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
44	32	34	13	3	5

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Students mentoring system is available in the institution. It is done by assigning duties to proctors Honours

wise. Such duties are assigned to both regular and guest faculty teachers. Each proctor checks the attendance of the students, urges them to be regular in their attendance of classes, listens to their various problems and tries to sort out the same. The proctor acts as a facilitator. He/She helps and supports the students in all possible ways to achieve greater academic excellence. Above all, he/she boosts their confidence and morale, instills human values in them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1925	31	1:60

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
59	31	18	0	16

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	COMP.SC.	2017-18	30/06/2018	09/08/2018
MA	PMIR	2017-18	30/06/2018	09/08/2018
MBA	MBA	2017-18	30/06/2018	09/08/2018
MSc	BOTANY	2017-18	02/05/2018	30/06/2018
MCom	COMMERCE	2017-18	02/05/2018	30/06/2018
MA	HISTORY	2017-18	02/05/2018	30/06/2018
BSc	BSc	2017-18	25/04/2018	02/06/2018
BCom	BCom	2017-18	25/04/2018	02/06/2018
BA	BA	2017-18	25/04/2018	02/06/2018

### 2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	725	0

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

**No Data Entered/Not Applicable !!!**

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PG	MA	PMIR	13	10	76.92
PG	MSc	COMP.SC.	48	43	89.58
PG	MBA	MARKETING, HRM, FINANCE	35	28	80.00
PG	MCom	COMMERCE	25	18	72.00
PG	MSc	BOTANY	15	15	100
PG	MA	HISTORY	31	17	54.83
UG	BSc	HONOURS	150	123	82.00
UG	BCom	HONOURS	206	114	55.33
UG	BA	HONOURS	202	149	73.76

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

**No Data Entered/Not Applicable !!!**

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
<b>No Data Entered/Not Applicable !!!</b>				

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies



during the years

No Data Entered/Not Applicable !!!

### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					

### 3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						

### 3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						

### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	6	1	5
Presented papers	0	6	1	5
Resource persons	0	6	1	5

## 3.5 – Consultancy

### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
<b>No Data Entered/Not Applicable !!!</b>			

### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
<b>No Data Entered/Not Applicable !!!</b>				

## 3.6 – Extension Activities

### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
RCTC Camp	Gwalior, Mandhyapradesh	1	5
Annual Trainng Camp	SIET, Dhenkanal	1	13
National Integration Camp	Puri	1	8
Army Attachment	Ranchi, Ramagard	1	5

Camp	Jharkhand		
Blood Donation Camp	YRC	20	80
HIV/AIDS Awareness Programme	YRC	23	50
First AID Training Programme	YRC	25	90

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Public Awareness Programme	Dhenkanal District Administration	Traffic Awareness	1	50
Public Awareness Programme	Dhenkanal Auto. College	Yoga	2	60
Social Service	Dhenkanal District Administration	District level Book Fair	1	20
Social Service	Dhenkanal District Administration	Laxmipuja	1	50
Social Service	Dhenkanal District Administration	Rathayatra	1	30

### 3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
<b>No Data Entered/Not Applicable !!!</b>			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact	Duration From	Duration To	Participant
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		details		
<b>No Data Entered/Not Applicable !!!</b>				

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	8

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>No Data Entered/Not Applicable !!!</b>			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
<b>No Data Entered/Not Applicable !!!</b>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			

### 4.3 – IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	41	2	10	0	0	0	15	0	0
Added	0	0	0	0	0	0	0	0	0
Total	41	2	10	0	0	0	15	0	0

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

No Data Entered/Not Applicable !!!

#### 4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities

Expenditure incurred on maintenance of academic facilities

Assigned budget on physical facilities

Expenditure incurred on maintenance of physical facilities

No Data Entered/Not Applicable !!!

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

No Data Entered/Not Applicable !!!

### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

##### 5.1.1 – Scholarships and Financial Support

Name/Title of the scheme

Number of students

Amount in Rupees

No Data Entered/Not Applicable !!!

##### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme

Date of implementation

Number of students enrolled

Agencies involved

No Data Entered/Not Applicable !!!

##### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year

Name of the scheme

Number of benefited

Number of benefited

Number of students who

Number of students placed

		students for competitive examination	students by career counseling activities	have passed in the comp. exam	
<b>No Data Entered/Not Applicable !!!</b>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>No Data Entered/Not Applicable !!!</b>		

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	5	BSc	Physics	Ravenshaw University, Sambalpur University, GM University	MSc
2018	8	BA	Psychology	Utkal University, GM University, College of Physical Education, Dhenkanal Auto. College	MA, BPED, PMIR
2018	5	BA	Odia	Utkal University, Ravenshaw University, Govt. College, Angul	MA
2018	5	BA	Economics	GM University, Govt.	MA

				College, Angul	
2018	7	BSc	Mathematics	Pondicherry University, Utkal University, Ravenshaw University, VSSUT Burla	MA
2018	18	BSc	Comp. Sc.	Utkal University, Ravenshaw University, IMIT,CET	MSc, MCA
2018	18	BSc	Chemistry	Utkal University, Ravenshaw University, Sambalpur University, VSSUT Burla, IGIT Sarang	MSc
2018	2	BCom	Commerce	Dhenkna Auto. College	MCom

5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Quiz Competition	institutional	40
Jhoti Competition	institutional	15
Poem writing	institutional	35
Debate	institutional	30
Sports	institutional	65

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student councils are formed after holding college election as per the instructions of the govt. Student representatives are elected to different societies and clubs. They carry out their respective duties for that specific session. Further, student representatives are nominated to different academic and administrative bodies/committees of the institution. Such representatives are there in all the cells of the institution and they participate in the meeting. Their views and suggestions are considered towards execution of projects.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The institution has a registered Alumni Association. It comprises the old students of the college who are established in their respective fields. The Alumni Association holds periodic meetings. The members participate in the meetings and give their valuable suggestions towards the overall development of the college. The college maintains a constant interaction with the Association and asks for their suggestions in making decisions.

5.4.2 – No. of registered Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

01

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Although the Principal is the final authority to decide the matters, yet power is decentralized for proper and impartial functioning of the administration. For this purpose various committees and cells are formed. The Principal functions as the chairman of the committees and cells. Resolutions are made in the meetings and then those are carried out accordingly. Decentralization aims at an inclusive approach where decision making becomes correct and easier. 2. Participative management is an essential aspect of the administrative system of the college. The Principal makes the participative management effective by including the employees as well as students in decision making. Periodic meetings of committees and cells, and meeting of the HODs are held to discuss the matters. Staff Council meetings and joint staff council meetings of teaching and non-teaching members of staff are held to discuss important and urgent matters. The views, comments and suggestions given by the members in the meetings are considered and carried out. The emphasis on participative management provides greater access and participation of the employees in decision making. The college underlines this inclusive approach.

6.1.2 – Does the institution have a Management Information System (MIS)?

No



## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college adopts CBCS syllabus for UG and PG courses and, if required, it makes the permissible 20 percentage change of the contents of each paper.
Teaching and Learning	Both usual and ICT enabled teaching methods are adopted by the college. Departmental seminars, national seminars are conducted to broaden the horizons of the students. Project evaluation is done to check the research competence of the students.
Examination and Evaluation	Mid-term test, Semester end Exam, Seminar Presentation and Project evaluation are done by the college. Mid-term Test marks are shown to the students. Rechecking of Semester end papers are also done. The college sticks to timely publication of results which are passed by meeting of Board of conducting Examiners.
Research and Development	Training is given to students to write dissertations and present papers in seminars. Teachers are allowed to participate in Orientation Programmes, Refresher courses, Seminars and conferences.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is e-enabled and it has a network Resource Center . The books and journals in the library are digitalized. Some of the depts are using ICT for taking classes. The college has two smart classrooms and a language lab. There are plans to build more smart classrooms.
Human Resource Management	Duties are assigned to the employees and the Principal mentors the execution of duties. All service related matters of the employees are done at the earliest. Grievances are redressed immediately. The vacancy in regular positions are filled by outsourced/contractual employees.
Industry Interaction / Collaboration	Industry Interaction/Collaboration is made by nominating noted persons from industry in the committees and cells in the college. Industry plays a major role in the campus selection of students. Seminars are also held in collaboration with industry.
Admission of Students	Admission to undergraduate courses is

done by SAMS as per Govt guidelines and admission to PG courses is done at the college level in offline mode. Admission to Self-financing courses is done as per Govt. guidelines.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The use of ICT is done for planning and development. Online communication is made to the Govt . Latest information, news and tenders are uploaded in the college website. Website is periodically updated.
Administration	E-governance is mostly done in administrative works. RUSA related data are uploaded online. Geo-tagging of projects is also done. Official communication to the Govt. is done online in addition to offline mode.
Finance and Accounts	Finance and Accounts related works are done online. Salary is paid through HRMS. Account section of the college is e-enabled. Database is made to to keep the data related to the finance and accounts related matters of the employee.
Student Admission and Support	Student admission is done through SAMS, which is an online process. Matters related to the issue of CLC, registration, Scholarship etc. are also done online. Online classes are also held in addition to classroom teaching. Language lab and smart classrooms provide a virtual classroom experience.
Examination	The Examination section uses computers for exam related works.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme	Title of the administrative training programme	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	organised for teaching staff	organised for non-teaching staff				
<b>No Data Entered/Not Applicable !!!</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
<b>No Data Entered/Not Applicable !!!</b>			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<b>No Data Entered/Not Applicable !!!</b>		

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The institution conducts internal and external financial audits regularly. Internal audit is done by the Accounts Section and a committee is entrusted to do it. DCR is maintained by the Accounts Section. Income Tax related matters are also examined by the Accounts Section. In matters of purchase and expenditure, bills and vouchers are examined by the Accounts Section. External financial audit is done by state government auditors and AG auditors. They examine the papers and give the recommendations. The college complies with the recommendations.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		

6.4.3 – Total corpus fund generated

<b>No Data Entered/Not Applicable !!!</b>
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Academic Bursar,

				Academic Section
Administrative	No		Yes	Administrative Bursar, Administrative Section

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<b>No Data Entered/Not Applicable !!!</b>
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6.5.3 – Development programmes for support staff (at least three)

<b>No Data Entered/Not Applicable !!!</b>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<b>No Data Entered/Not Applicable !!!</b>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Meeting on the use of ICT in teaching and learning activity	11/11/2017	11/11/2017	11/11/2017	46
2018	Career Counselling Programme	14/02/2018	14/02/2018	14/02/2018	120
2018	Meetings on the mechanics of research writings	15/01/2018	15/01/2018	15/01/2018	150

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

**No Data Entered/Not Applicable !!!**

### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities

Yes/No

Number of beneficiaries

**No Data Entered/Not Applicable !!!**

### 7.1.4 – Inclusion and Situatedness

Year

Number of initiatives to address locational advantages and disadvantages

Number of initiatives taken to engage with and contribute to local community

Date

Duration

Name of initiative

Issues addressed

Number of participating students and staff

**No Data Entered/Not Applicable !!!**

### 7.1.5 – Human Values and Professional Ethics

Title

Date of publication

Follow up(max 100 words)

**No Data Entered/Not Applicable !!!**

### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity

Duration From

Duration To

Number of participants

**No Data Entered/Not Applicable !!!**

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation Programme is done by NSS. 2. Green Audit is done by PG Dept. of Botany 3. Creation of Herbal garden 4. Swachha Bharat Mission Program in the college 5. Conduct of seminars on environmental issues

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

1. **Participatory Learning:** The College aims at fully integrating the learners in the dynamics of teaching-learning process in order that such an inclusive approach would foster academic growth. Participatory learning which the college prioritizes does not replace the traditional top-down approach altogether. What it aims at is a greater degree of flexibility afforded to learners to choose subjects of their choice, which, in the main, extends having their leeway in suggesting introduction of preferred subjects. 2. **Innovative Tutor-ward Relationship:** Main objective to ensure good relationship between teachers and students. This makes the students to interact freely with their teachers. Teachers hear the grievances of the students and immediately address those in best possible manner. This practice helps the students orientate themselves in the proper academic direction and inculcate values in the students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has a broad mission to develop all aspects of the human resource. To develop a complete student, their participation in extracurricular activities is a bare necessity. Therefore the institution is committed to attract students for participating in various extracurricular activities by ensuring consistent encouragement and motivation. The necessary facilities are provided and adequate funds are allotted. A wide and diversified range of extracurricular activities like sports, indoor games, NCC, NSS, YRC, Scout, cultural association and dramatic society exists on campus, meeting a variety of student interests. The college focuses on extracurricular activities to ensure all-round development of the students. Along with academics, students are encouraged to participate and involve in activities within the college, state and national level. The students actively prepare items for zonal, Interschool and National Youth Festivals.

Provide the weblink of the institution

<http://www.dhenkanalcollege.nic.in/>

### **8.Future Plans of Actions for Next Academic Year**

The college has certain ambitious future plans for the coming session, the most important being turning the college campus wi-fi enabled, complete digitalization of the college library and developing the Network Resource Centre building more smart classrooms making the departments e-enabled automation of the Examination section holding more departmental seminars, national and international seminars, and holding more faculty development programs. Future Plans also include renovation of the college canteen, development of the playground, opening a dispensary in the college campus, development of the herbal garden, installation of solar energy systems, creating facilities for the differently abled, and furthering institution-industry interaction.